ARTIST IN THE COMMUNITY SCHEME 2021
Research & Development Awards Application Form

Deadline: 5.30pm, 26 April 2021

1. General

1.1 Please indicate the award you are applying for (x)

Research & Development Award - for artists, without mentoring support	
Research & Development Award - for artists, with mentoring support	
Recent Graduate, Research & Development Award, with mentoring support	

1.2 Please provide

Name of Artist:	
Address:	
Location of Artist (local authority area)	
Telephone:	
Email:	
Website/Social media handles	
Name of Community / Group(s):	
Location of project (local authority area):	

1.3 Artforms/arts practices relevant to your application

Indicate (x) which artform/arts practice is relevant to your application. If 'More than one art form' please specify using 1,2,3....

Architecture		Visual arts		Theatre	
Circus		Dance		Film	
Literature		Music		Opera	
Spectacle		Street arts		Traditional arts	
More than one art form					

1.4 Social context relevant to your application

Indicate (x) which social context is relevant to your application- Indicate one only

arts and disability☐	communities of place☐	prisons / justice☐
arts and health☐	cultural diversity☐	intergenerational☐
communities of interest☐	older people☐	other☐

If other, please state: _____

1.6 Career stage

In line with Create's and the Arts Council's commitment to supporting artists at key stages of their career, which of the following (if any) best describe where you see yourself in your career?

Early Stage/Emerging ☐	I don't identify with any of these ☐
Mid-Career ☐	Prefer not to say ☐
Established ☐	

1.7 Equality, Human Rights and Diversity

In line with the Arts Council's Equality, Human Rights and Diversity Policy & Strategy, we have included some questions below which help us to understand more about the artists and individuals we are engaging with. **This information has no bearing on your application's assessment**, and is purely for internal reporting and analysis. Data collected will only be used in an aggregated, anonymised fashion. In line with GDPR regulations, your information will not be shared with any third parties. See **Data protection** (section 4) in the *Artist in the Community Scheme Guidelines.*

Gender

Female ☐	Male ☐
Non-binary ☐	Prefer not to say ☐

Ethnicity

In your own words, please fill in the blank:

I identify my ethnic background as…	

Language

What is your first language?	

Disability

Do you consider yourself to have a disability?

Yes ☐	No ☐	Prefer not to say ☐

1.8 For the purpose of monitoring

Please indicate (x) if Create provided advice to either the community or the artist regarding this application/proposal:

YES, we sought and received support from Create	☐
NO, we did not seek or did not receive support from Create	☐

If YES, how was Create's advice received?

By phone	☐
By e-mail	☐
In person/video meeting	☐
At an event	☐

2. Your proposal

2.1 Tell us about yourself

Briefly describe **who you are**, what the **main focus of your work is**, outline your **most recent artistic achievements** but also give **a general overview of your main interests and ambitions** as an artist/company. (max. 900 characters)

2.2 Summary of your proposal

Give a summary of your proposal (up to three short points). Describe **what** you want to do, **how** you are going to do it, and **why** you think your proposal merits support. (max. 600 characters)
Note: Should your application be successful, this summary may be published on Create's Website and Who We've Funded pages of the Arts Council website– for that reason, you should keep in mind that what you write may have a wider audience beyond the panel assessors.

2.3 Details of your proposal

Please describe your proposal in more detail

When answering the below questions please take into consideration; what you write here is a key part of your proposal, and should help those involved in assessing your application to understand the full scope of what you want to do and why.

It is important to cover both the artistic and practical aspects of your proposal. This should include details of your artistic goals and ambitions, the wider context in which you are making the proposal, and any other information you consider relevant. It might also include practical details such as schedules, information on key partners, and any other administrative, technical or financial details you consider relevant

a)   Aims and objectives

Outline your reasons for applying for this award; include the aims and objectives of the research and the methodologies you will use. (max. 1800 characters)

[ ]

b)   Description of collaborating community involved in the proposal.

This will help those involved in assessing the application to understand the nature of the relationship between the artist and the community. Include questions like how you first met, what has been the consultation to date, what are your shared interests and values. (max. 1500 characters)

[ ]

c)   Anticipate outcome

What do you anticipate will be the outcome of this phase of work (max. 900 characters)

[ ]

d)   Duration of the research

Start date: _____

End date: _____

e)   For Research & Development Awards, with Mentoring only

Research & Development Award, with Mentoring (including applicants applying for *recent graduate award*)

Indicate **how you will work with the mentor** during the research phase **to develop your skills practice.** This will help those involved in assessing the application to understand **your mentoring needs.** (max. 900 characters)

[ ]

Recent Graduate, Research & Development Award, with mentoring support

Indicate why you feel you would benefit from the additional funding that this award offers. See **Who is Eligible to Apply?** (section 1.3) in the *Artist in the Community Scheme Guidelines*

(max. 900 characters)

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Recent Graduate, Research & Development Award, with mentoring support

Please name the recently completed undergraduate course and when you finished. See **Who is eligible to apply?** (section 1.3) and **Who is not eligible to apply?** (section 1.4) in the *Artist in the Community Scheme Guidelines*

Course title	
Dates	

2.4 Your application and the assessment criteria

Please describe how your application/proposal meets the assessment criteria for the Research and development Award that you are applying for. (max. 900 characters) See **Criteria for the assessment of applications** (section 3.3) in the *Artist in the Community Scheme Guidelines*

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2.5 Artist's CV

Please include in Support materials:

1. Applicant artist CV
2. CV/ biography of Mentor
3. Letter of agreement from Mentor (who must be a professional artist)

2.6 Supporting Materials

See- **What supporting material must you submit with your application?** (section 1.8) in the *Artist in the Community Scheme Guidelines.*

3. Expenditure, income and amount requested

You **must** use the Budget Excel template provided to you online and linked here to calculate expenditure, income and balance related to your application (see below sample).

3. Expenditure, Income and Amount Requested

3.1 Proposed expenditure related to your application

Use the following table to indicate the expenditure you expect to incur relating to your application. See **What may you apply for?** (section 1.5) in the Artist in the Community Scheme Guidelines for additional guideline on artist fee. *Please use the Notes column to provide the panel with additional detail.*

Applicant Name		
EXPENDITURE	**Amount €**	**Notes**
1. Artistic costs		
Artist(s) fees	0	
Mentor(s) fees	0	
Materials	0	
Artists' travel & subsistence	0	
Other expenses (please specify)	0	
TOTAL COSTS	**0**	*This is the total cost of the proposed activity*

3.2 Proposed income related to your application

Use the following table to indicate the income (if any) or in kind support you expect to receive relating to your application. Please use the Notes column to provide the panel with additional detail.

INCOME	**Amount €**	**Notes**
Sales of tickets / publications / art objects		
Local-authority grant funding		
Other grant funding (please specify)		
Other income (please specify)		
TOTAL INCOME	**0**	*This excludes the amount you are applying for*

3.3 How much are you requesting from the Artist in the Community Scheme?

The amount of funding that you apply for must equal the difference between the TOTAL COSTS and the TOTAL INCOME as indicated above (4.1 and 4.2)

BALANCE		**0**	*This is the AMOUNT you are applying for*

In the online application you will be asked to upload the budget and provide the below details:

Total Costs

This is the total cost of the proposed activity

How much are you requesting from the Artist in the Community Scheme?

This is the amount you are applying for

4. Declaration

Items that are mandatory for certain applications (check those that apply to your application)

Additional material required in certain circumstances:

- The Arts Council requires all individuals and organisations providing services (e.g. cultural, recreational, educational) to children and young people under the age of eighteen to have suitable child-protection policies and procedures in place. When making an application, you must indicate whether or not your proposal is relevant to this age group.

    Yes/No

    If you answer 'Yes' to this question and your application is successful, as a condition of funding you will be required to confirm and demonstrate that you have suitable child-protection policies and procedures in place. Please see www.tusla.ie for more information.

- Does your proposal involve working with vulnerable persons?

    Yes/No

    If you answer 'Yes' to this question and your application is successful, as a condition of funding you will be required to submit an acknowledgement that you adhere to the *National Policy & Procedures on Safeguarding Vulnerable Persons at Risk of Abuse* (see here)

- Does your proposal involves working with animals?

    Yes/No

    If you answer 'Yes' to this question and your application is successful, as a condition of funding you will be required to provide a copy of your *Animal Welfare Protection Policies and Procedures*.

We have read the award conditions and guidelines and agree to be bound by them	
We certify that the information in this application is correct to the best of our knowledge.	
We declare that there is no duplication of public funding for the supported activity.	

Artist

Name: (Block Letters)

Signed:	Date:

Mentor (required for awards with mentoring only)

Name: (Block Letters)

Signed:	Date:

IMPORTANT: If you do not submit the required supporting material, your application will be deemed ineligible.

Please refer to - **What supporting material must you submit with your application?** (Section 1.8) in the *Artist in the Community Scheme Guidelines.*

Please note that basic contact information you provide may appear in a database we use to inform beneficiaries and service users about our activities. This includes sharing information with you via an eBulletin and connecting with you by email to organise and promote events relevant to collaborative arts practice and participation in the arts.

I agree to allow Create to store my or my group's/organisation's contact details on a database held for these specific purposes.

Yes   /   No