

In accordance with the National Vetting Bureau (Children & Vulnerable Persons) Act, 2012 to 2016, Create is included on the National Vetting Bureau register of Relevant Organisations to represent, for the purposes of vetting, affiliates undertaking work or activities in the arts that fall within the scope of the Vetting Act.

Create's service uses the Bureau's eVetting system, which ensures the speedy processing of applications and individual applicants can track the progress of their application on-line and see when it has been completed and returned. To access vetting through Create, you must be registered as an affiliate. Information is at www.create-ireland.ie/garda-vetting.

Information from Create:

- **Create Garda Vetting Service: Affiliate Contract** – The service operates under an agreement that specifically allows Create to process applications, in accordance with vetting and data protection law, and commits both parties to a best practice approach. The agreement is intended to satisfy the obligation under GDPR to govern the processing of data between the affiliate (the Data Controller) and Create (the Data Processor). Available at www.create-ireland.ie/garda-vetting

Other Publications and Resources:

- **National Vetting Bureau (Children + Vulnerable Persons) Acts 2012 to 2016** – The Act(s) provide for the mandatory vetting of persons to undertake relevant work or activities with children and/or vulnerable persons. The vetting process also changed. www.irishstatutebook.ie/2012.html
- **National Vetting Bureau** – In April 2016, the Garda Central Vetting Unit became the National Vetting Bureau, with new legislative and supervisory powers. The Bureau is the single point of contact for Garda vetting in the Republic. Online information includes descriptions of the Act, the Bureau's service, registration, and a detailed FAQ on all aspects of the system for applicants and employers. The office can be reached at Tel (0504) 27300 Lo-Call 1890 488488. The FAQ and other information is available at <https://vetting.garda.ie/Help/FAQ>
- **Criminal Justice (Spent Convictions and Certain Disclosures) Act (2016)** - An Act to make provision for the limitation of the effect of certain criminal convictions; and, to amend the National Vetting Bureau Act 2012 to provide for related matters. Certain minor convictions more than 7 years old have become 'spent' and no longer have to be disclosed. www.oireachtas.ie
- **Criminal Justice (Withholding of Information on Offences against Children + Vulnerable Persons) Act, 2012** - provides for the offence of withholding information relating to the commission of certain offences (including sexual offences) www.irishstatutebook.ie/2012/en/act/pub/0024/index.html

- **Tusla (Child & Family Agency)** - has a responsibility to promote the safety and well-being of children. A variety of relevant documents, resource materials and contacts are available at www.tusla.ie
 - [Tusla, 'Guidance on Developing a Child Safeguarding Statement'](#)
 - [Tusla, Child Safeguarding; Guide for Policy, Procedure and Practice](#)
 - [Tusla, e-learning module, Introduction to Children First](#)
- **Children First Act (2015)** – this Act represents an important step for children’s rights and protections. Since March 2018, all providers of a relevant service (e.g. cultural, recreational or educational) to children under the age of 18 are required to have complete a risk assessment, develop a Child Safeguarding Statement, appoint a relevant contact person and make the statement available to parents and guardians. Information and guidance is available from Tusla at www.tusla.ie.
- **HSE Social Care Division (2014)** - If you work with Vulnerable Persons (persons with a disability / vulnerable adults), you must have a Safeguarding Plan. See Safeguarding Vulnerable Persons at Risk of Abuse National Policy & Procedure on www.hse.ie
- **Guidance Note: Data Protection considerations for employers** – the Data Protection Commissioner has published guidance at <https://www.dataprotection.ie/>
- **Garda Vetting for employees** – for information about Garda Vetting from an employee’s perspective, see www.citizensinformation.ie
- **Protecting our Children and Young People (2012)** – A useful toolkit designed for Youth Work Organisations. Detailed information on how to develop, review and evaluate a protection policy for work with children and young people. Available online from The National Youth Council of Ireland at www.youth.ie
- Other information on protection issues is available from **The National Youth Council of Ireland** at www.childprotection.ie

Available from The Arts Council www.artscouncil.ie

- Guidelines for the Protection and Welfare of Children + Young People in the Arts
- Guidelines for Taking and Using Child + Young People Images in the Arts
- Solo Practitioner Code of Practice for working with children/young people
- Child Protection Policy + Procedures - Information for Children
- Child Protection Policy + Procedures - Information for Parents/Guardians